

July 2017

Dear Parent/Carer

PRIVACY NOTICE UNDER THE DATA PROTECTION ACT

The Data Protection Act 1998 requires schools to issue a privacy notice to students aged 12 and over and to their parents. The notice covers the processing of information which is carried out by schools, local authorities, Department for Education (DfE), and to agencies that are prescribed by law, such as the Qualifications and Curriculum Authority (QCA), OfSTED, the Education Funding Agency (EFA), the Department of Health, Primary Care Trust. The notice also covers organisations that require access to data in the Learner Registration System, Connexions Service and Examination Boards. We enclose a copy of the Privacy Notice for your information.

A copy of the Privacy Notice can be found on our website <http://www.ashhillacademy.org.uk/app/webroot/files/uploads/SiteFile/Privacy%20Notice.doc.pdf>

STUDENTS' PHOTOGRAPHS AND IMAGES

From time to time, we may wish to take photographs or images of your child for use, for example, in college publications, on websites, or public display and in promotional articles. If you DO NOT agree to such photographs/images of your child being used, please contact Mrs. T. Bromilow either by telephone, in writing or email bromilowt@ashhillacademy.org.uk within seven days of the admission of your child to our academy.

Yours faithfully,

Mr J Higgins

Principal